

Select Your Training Programs by Categories

A). Business and Management Programs

1. Executive Development

- ✓ **Leadership - Masterclass**
- ✓ **Sustainable Business Strategy Skills Training**
- ✓ **CEO Excellence; The Six Mindsets That Distinguishes the Best Leaders from the Rest**
- ✓ **Board Secretary Master Class Skills Training**

2. Management and Leadership

- ✓ **Effective Managerial Leadership & Supervisory Skills Training**
- ✓ **Excellent Supervisory Skills Training**
- ✓ **Finance for non-finance Managers/Directors Skills Training**
- ✓ **Intra – Entrepreneurial Leadership Essentials Skills Training**
- ✓ **Mastering People Management and Leadership Skills Training**
- ✓ **Risk Management Skills Training**

- ✓ **Managing Remote Teams Skills Training**
- ✓ **Effective Board Reporting and Presentation Skills Training**
- ✓ **Management – Masterclass**

- ✓ **Artificial Intelligence (AI) for Leaders and Managers Skills Training**....Leveraging Data Analytics for Business
- ✓ **New Managers** - High Performance Leadership for New Managers Skills Training.... Emerging Leader Development Program

- ✓ **Leadership in a Digital Age Skills Training**.... The Essential Program for Future-Ready Leaders

- ✓ **Coaching - Mastering the Art of Coaching Skills Training**

3. Strategy and Strategic Planning

- ✓ **Strategic Leadership Skills Training ..**
- ✓ **Sustainable Business Strategy Skills Training**
- ✓ **Building and Supporting High Performance Board Skills Training**
- ✓ **Benchmarking: Comparing Your Performance with the Best Skills Training**...Tools and Methodologies for Continuous Quality Improvement
- ✓ **Market and Competitive Intelligence Masterclass Skills Training**

4. HR Management

- ✓ **ER - Employee Relations and Engagement Motivation, Grievances, Conflict and Discipline Skills Training**
- ✓ **360 Degree Feedback Assessment Training Course**
- ✓ **Culture - Developing Corporate and Organizational Culture Training Program**
- ✓ **HR Audit Training Program**
- ✓ **Job Description Writing Training Course**
- ✓ **KPI (Key Performance Indicators) Training Program**
- ✓ **Performance Appraisal Training Course for Managers**
- ✓ **Recruitment Skills Training**
- ✓ **Succession Planning Training Course**

- ✓ **Strategic Performance Management Skills Training**

- ✓ **Managing Performance with OKR (Objectives and Key Results) Skills Training**

- ✓ **Competency Based Interviewing Skills Training**

- ✓ **HR Analytics and Metrics Skills Training**

- ✓ **HR Information Management System Training**

- ✓ **Organizational Culture Leadership Skills Training**

- ✓ **Policy Initiatives to Transform HR Skills Training**

- ✓ **Advanced Selection, Interviewing & Recruitment Skills Training**
- ✓ **Mastering People Management and Leadership Skills Training**
- ✓ **People Analytics Skills Training**
- ✓ **The Future of HR**
- ✓ **Talent Management Skills Training**
- ✓ **Organizational, Behavioral & Cultural Aspects of Digitalization Skills Training**

5. Learning and Development

- ✓ **Linking Training to Organizational Goals Skills Training**
- ✓ **The Training Analyst Skills Training**
- ✓ **Competencies: Design, Development and Implementation Skills Training**
- ✓ **Cultivating Learning Agility in the Workplace Skills Training**

6. Personal Effectiveness

- ✓ **Self-Leadership Skills Training..... Embracing Agility for Highly Effective Self-Leadership.**
- ✓
- ✓ **Emotional Intelligence Skills Training**
- ✓ **Goal Setting Skills Training**

- ✓ **Advanced MS Excel Skills Training**
- ✓ **Excellent Public Speaking & Presentation Skills Training**
- ✓ **Business Analytics, Data Analysis and Metrics Skills Training**
- ✓ **Professional Writing, Report Skills and Excellent Communication Skills Training**
- ✓ **Excellent communication, Image and Business etiquette skills Training**

- ✓ **Advanced Negotiation Skills Training**
- ✓ **Personal Financial Management, Investing & Entrepreneurship Skills Training**
- ✓ **Personal Effectiveness & Influencing Skills Training**
- ✓ **The Art of Presence & Influence Master Class Skills Training...**

- ✓ **Managing Multiple Tasks, Priorities & Deadlines Masterclass Skills Training ...**
- ✓ **Data Visualization Skills TrainingThe New Era for Comprehending and Conveying Information**
- ✓ **MS PowerPoint Training Course**
- ✓ **MS WORD Practical Skills Training**

Customer Service

- ✓ **Customer Centricity Skills Training**
- ✓ **Customer Experience Management Skills Training**
- ✓ **Customer Retention and Loyalty Training Program**
- ✓ **The WOW! Customer Service Experience, Image & Business etiquette Training**
- ✓ **Customer Service Metrics Skills Training**
- ✓ **Customer Relationship Management Masterclass Skills Training**
- ✓ **Excellent Call Centre Management Skills Training**
- ✓ **Achieving Excellence in Customer Service Skills Training**
- ✓ **Client Management Strategies for Retention & Growth Skills Training**

7. Sales and Marketing

- ✓ **Sales Manager Training... Mastering Sales Management Fundamentals.**
- ✓ **Key Account Management & Sales Effectiveness Skills Training**
- ✓ **FMCG Sales Skills Training**
- ✓ **Distribution Channel Marketing Management Training for FMCG**

- ✓ **Business Development Manager Skills Training**
- ✓ **Certified ECOMMERCE Specialist**
- ✓ **Credit Risk Management Skills Training**
- ✓ **Advanced Negotiation Skills Training**
- ✓ **Strategic Marketing and Communication Skills Training**
- ✓ **Business Development Manager Skills Training**

- ✓ **Customer Relationship Management Masterclass Skills Training**
- ✓ **Advanced Social Media Training**

- ✓ **Agile Product Management Skills Training**
- ✓ **Market and Competitive Intelligence Masterclass Skills Training**
- ✓ **Internet and Social Media Marketing Training**

8. Creativity and Innovation

- ✓ **Disruptive Innovation Skills Training**

- ✓ **Structured Problem Solving Using Lean Sigma Skills Training...**

9. Business Process Management

- ✓ **Business Process Re-engineering (BPR) skills Training**
- ✓ **Business Process Automation Skills Program**
- ✓ **Lean Manufacturing Training Program**

10. Office Administration

- ✓ **Office Management Masterclass Skills Training**
- ✓ **Excellent Meeting Management and Minute Taking Skills Training**
- ✓ **Perfect PA and Effective Office Administrator Skills Training**
- ✓ **Credit Risk Management Skills Training**
- ✓ **Executive Assistant Master Class Skills Training**
- ✓ **Customer Relationship Management Masterclass Skills Training**
- ✓ **Government Protocols, Communication & Etiquette Skills Training**
- ✓ **The NEW Executive Assistant Skills Training -Exceptional Executive Office Management.**
- ✓ **Finance & Accounting for Office Administrators & Secretaries; Contributing & Benefiting from Accounting and Finance Systems.**
- ✓ **MS PowerPoint Training Course**
- ✓ **MS WORD Practical Skills Training**

- ✓ **Office Administration Skills Training**
- ✓ **Essential Office Administrative Skills Training**
- ✓ **Receptionist Training Course**
- ✓ **Travel Management Skills Training**

11. Corporate Communication

- ✓ **Strategic Communication Skills Training**
- ✓ **Government Protocols, Communication & Etiquette Skills Training**
- ✓ **Corporate Risk & Crisis Management Skills Training**

12. Public Relations

- ✓ **PR and Corporate Communications- Unleashing the power of PR Skills Training**
- ✓ **Corporate Risk & Crisis Management Skills Training**
- ✓ **Event and Conference Management Training**
- ✓ **International Protocol and Diplomacy Training Program**
- ✓ **Public Affairs and Media Relations Training Program**

13. Sustainability and CSR

- ✓ **CSR - Corporate Social Responsibility Skills Training**
- ✓ **Sustainability Leadership and Corporate Responsibility Skills Training**

B). Finance and Investment Programs

1. Banking and Financial Regulations

- ✓ **Basel II/III Retail Credit Risk Modelling Skills Training**
- ✓ **AML - Anti-Money Laundering Skills Training**

2. Finance and Budgeting

- ✓ **Budgeting and Cost Control Skills Training**
- ✓ **Effective Credit Management and Debt Collection Skills Training**
- ✓ **CASH Management Skills Training**
- ✓ **Internal Auditor Training Program**
- ✓ **Credit Risk Management Skills Training**
- ✓ **Financial Modeling and Dashboards with Advanced Excel Masterclass Skills Training**

- ✓ **Risk Management Skills Training**
- ✓ **Personal Financial Management, Investing & Entrepreneurship Skills Training**
- ✓ **Capital Raising Skills Training**
- ✓ **Asset Management Skills Training**
- ✓ **Advanced Financial Statements Analysis Skills Training**
- ✓ **Accounts Payable Skills Training...From Accounting to Management**
- ✓ **Business Intelligence & Analytics for Finance Professionals Skills Training ..Leveraging Data to Improve Decision-making and Build Competitive Advantage**

3. Data Management and Analytics

- ✓ **Advanced MS Excel Skills Training**
- ✓ **POWER BI Practical Skills Training**
- ✓ **Primavera P6 Professional Fundamentals and Advanced Skills Training**
- ✓ **Business Analytics, Data Analysis and Metrics Skills Training**
- ✓ **Diligent Record Management & Information Technology In Record Keeping Skills Training**
- ✓ **Financial Modeling and Dashboards with Advanced Excel Masterclass Skills Training**
- ✓ **Data Visualization Skills TrainingThe New Era for Comprehending and Conveying Information**

- ✓ **Data Protection and Freedom of Information (FOI) Training**
- ✓ **Enterprise Content Management Training**

Fraud and Financial Audits

- ✓ **Fraud & Forgeries Detection, Prevention & Response Skills Training**
- ✓ **Managing Fraud in a Digitized World Skills Training**

4. Real Estate Investment and Finance

- ✓ **Facilities Management Skills Training.** Standards, Processes, and Implementation Guidance

5. Treasury and Investment Management

- ✓ **Treasury and Risk Management Skills Training**
- ✓ **Central Bank Digital Currency (CBDC) Masterclass Skills Training**

6. Fintech and Block chain

- ✓ **Block chain and other Emerging Technologies**

Joint Ventures

- ✓ **Capital Raising Skills Training**

C). Operations and Logistics Programs

1. Project Management

- ✓ **Excellent Project Management Skills Training**
- ✓ **Project Analyst Skills Training**
- ✓ **Project Coordinator Training Program**

2. Purchasing, Logistics and Supply Chain

- ✓ **Supply Chain and Inventory Management Skills Training**
- ✓ **Transport, Logistics and Supply Chain Management Skills Training**
- ✓ **Effective Purchasing and Contract Negotiation Strategies Skills Training**
- ✓ **Procurement Planning and Management Skills Training**
- ✓ **Warehouse & Stores Management Skills Training**
- ✓ **Lean Logistics for Supply Chain Operations Skills Training....Optimize Efficiency and Sustainability**
- ✓ **Procurement - Emerging Technologies in Procurement and Supply Master Class Skills Training**
- ✓ **Transport Manager Training Program**

3. IT and Systems

- ✓ **Cyber Security, CT Security and Penetration Testing Masterclass Skills Training**
- ✓ **Block chain and other Emerging Technologies**
- ✓ **Excellent I.T. Services Management Skills Training**
- ✓ **Managing Fraud in a Digitized World Skills Training**

- ✓ **Implementation of Modern Record Management through SharePoint and Office 365 - Managing Records in Support of Business Requirements Skills Training.**
- ✓ **Professional Business System Analyst Skills Training.**

- ✓ **AI-Artificial Intelligence for Professionals Skills Training. The Use of AI in Modern and Challenging Times**

3. Contract Management

- ✓ **Commercial and Business Contracts Skills Training**

4. Quality and Audit

- ✓ **Quality Assurance and Control Skills Training**
- ✓ **Fire, First Aid and Security Practical Skills Training**

- ✓ **Implementing Effective Preventive & Predictive Maintenance Programmes Skills Training**

- ✓ **Monitoring & Evaluation Masterclass Skills Training**

- ✓ OSHA Training - Occupational Safety & Health Administration Standards, The Right Way for Safety

5. Civil and Construction Management

- ✓ Construction Contracts Masterclass Skills Training

D) Sector Specific Programs

1. Social Insurance and Retirement

- ✓ Pensions - Governance & Regulation Skills Training
- ✓ Pension Fund Investment Strategies Skills Training
- ✓ Pension Plan and Fund Administrator Skills Training

2. Insurance and Risk

- ✓ Best Practices in Claims Management Skills Training
- ✓ Traffic Management

3. Public Sector and Public Affairs

- ✓ Government Protocols, Communication & Etiquette Skills Training
- ✓ E-Government; Digital Transformation in Government, Innovating Public Policy & Service Skills Training...
- ✓ Central Bank Digital Currency (CBDC) Masterclass Skills Training

[Reserve Online Here](#)

[View Photos and Short Articles Here](#)



View Park Towers ,10th Fl ,Utalii Lane & L584-off UN Avenue, Gigiri.
P O Box 27859 00100 Nairobi, Kenya Tel +254-20-2211362/4/5 or 2211382 Cell+254-712-636404
training@dolphingroup.co.ke www.dolphingroup.co.ke
Your No.1 Corporate Training Partner –DIT No./ 711

We push the human race forward and so do you..... *Unleash Your True Potential....!*